

# ISO 27001

## INFORMATION SECURITY

### WHAT IS ISO 27001?

ISO 27001 is a specification for the management of information security. It is applicable to all sectors of industry and not confined to just information held on computers. Information may be printed or written on paper, stored electronically, transmitted by post or email, shown on films, or spoken in conversation.

### WHAT DOES INFORMATION SECURITY COVER?

- Confidentiality, ensuring that access to information is appropriately authorised.
- Integrity, safeguarding the accuracy and completeness of information and processing methods.
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### WHAT IS THE CERTIFICATION PROCESS?

#### Application for certification

Complete the on line form for GCL INTL to send a quotation.

#### Initial Certification Audit

The assessment process is based on a 2 stage approach as follows:

##### Stage 1

- Confirm that the quality manual conforms to the requirements of the ISO 27001.
- Confirm the scope of certification including any justifiable exclusions.
- Production of a report that identifies any non-compliance or potential for non-compliance and
- Check legislative compliance.
- Production of an assessment plan and confirm a date for the stage 2 assessment visit.
- Agree a corrective action plan if required.

##### Stage 2

- Undertake sample audits of the processes and activities defined in the scope of assessment.
- Produce an audit programme and confirm a month and year for the first surveillance visit.
- Document how the system complies with the standard.
- Report any non-compliances or observations.